



THE CENTRAL LAW COLLEGE, SALEM

CLC INTERNAL QUALITY ASSURANCE CELL 2020-21

SL.NO	NAME	DESIGNATION	IQAC MEMBERS
1.	Ms.Begum Fatima	Principal, CLC	Head of the Institution & IQAC Chairperson
2.	Mr. D.Saravanan	Chairman, CLC	Management Representative
3.	Mr. A. Manickam	Chief Administrative Officer	Administrative Representative
4.	Mrs. Subasini David	Assistant Professor (Sociology)	IQAC Co-ordinator
5.	Mr. R.Gopikrishnan	Administrative Manager	Non-teaching Faculty
6.	Ms.Sathiya Priya	Assistant Professor (Law)	Teaching Faculty
7.	Ms.M.SanthaKumari	Assistant Professor (Law)	Teaching Faculty
8.	Dr.C.Balaramalingam	Assistant Professor (Sociology)	Teaching Faculty
9.	Ms.A.Anchirppa	Assistant Professor (Law)	Teaching Faculty
10.	Mr.M.Vijayendrakumar	Assistant Professor (Law)	Teaching Faculty
11.	Mr.A. Arun Ramnath	Assistant Professor (Law)	Teaching Faculty
12.	Mr.N.Balaji	Accounts Manager	Non –Teaching Faculty
13.	Mr. S.Sathya Anand	Administrative Staff	Non –Teaching Faculty
14.	Mrs.Valli	Local Society	Stakeholder
15.	Mr.Shanmugaanandham	Subject Expert cum Parent	Stakeholder
16.	Mrs. E.Lathallangovan	Advocate/ Parent	Stakeholder
17.	Ms.Gladys Mary Andrady	Vyear B.A.LL.B	Student Representative
18.	Mr.A.S.Rouban.	V year B.A.LL.B	Student Representative
19.	Mr.S.MohamedAkram	V year B.A.LL.B	Student Representative
20.	Mr.S.Bhoopalan	III Year LL.B	Student Representative
21.	Mr.Arivuchandran	Advocate	Alumni Representative
22.	Mr. Arul Vignesh	Advocate	Alumni Representative
23.	Mr. Vinayagamoorthy	Advocate	Alumni Representative



9.No. of IQAC meetings held during the year

PROCEEDINGS OF THE IQAC MEETING HELD ON – 05th August 2020

The meeting was presided over by the Principal & Chairman of IQAC, the Secretary of the College and the Chief Administrative Officer. The principal welcomed the members of the IQAC and sought their valuable cooperation for uplifting the college through the pandemic period. The coordinator of IQAC placed the agendas before the members. The deliberations and the resolutions of the meeting are as follows:

1. Physical classes are suspended due to the pandemic period. It was decided that classes will be resumed online from the month of October through zoom platform.
2. Time table for the academic year 2020 – 2021 (odd semester) online classes was finalized and circulated to the faculty members.
3. Instructions were prepared for the students and orientation was also given to the students regarding the pandemic and the online classes schedule was given to them.
4. It was decided that assignments, presentations, viva and internal tests will be conducted online.
5. The number of topics and the last date for assignment submission was decided.
6. All the faculty members are informed to prepare ISO documents for the allotted subjects.
7. Discussions were made pertaining to regulate the attendance of students in online class.

All the faculty members were informed to convey their casual leave/emergency leave well in advance to the time table committee for better arrangements of the classes.

PROCEEDINGS OF THE IQAC MEETING HELD ON 20th JANUARY, 2021

The meeting was presided over by the Principal & Chairman of IQAC, the Secretary of the College and the Chief Administrative Officer. The principal welcomed the members of the IQAC and sought their valuable cooperation for uplifting the college through the pandemic period. The coordinator of IQAC placed the agendas before the members. The deliberations and the resolutions of the meeting are as follows:

1. The student's attitude and behavior in online class were enquired by the principal from all the faculty members of the respective classes. Faculties in charges were advised to conduct Personal counseling to the students.
2. Decision was taken on conducting periodical committee meetings.
3. The procedure of conducting re-test for Internal Assessment Test was directed. The genuine case of absentees alone shall be entertained for the re-test.
4. Time table for the academic year (Even semester) was finalized and the same was acknowledged by all the faculty members.
5. The faculty members were informed to prepare ISO documents and to execute the committee work in a proper manner.